



## Driver Education Program for High Schools

### 2018-19 CONTRACT SERVICES FEES

Contracts run from June 1<sup>st</sup> to May 31<sup>st</sup>

Instruction	2018-19
In the Classroom (30 hours)	\$ 106.00
Behind The Wheel (BTW)	\$ 320.00
<b>COST FOR BOTH</b>	<b>\$ 426.00</b>
Online Classroom (30 hours)	\$ 115.15
<b>COST FOR ONLINE &amp; BTW</b>	<b>\$ 435.15</b>
<b>BTW No Show Charge</b>	<b>\$ 50.00</b>
<b>Adult (18 years and older) BTW</b>	<b>\$160/3 hours</b>

**Notes:**

- Registration and payment for all courses via our website:
  - <https://www.swtc.edu/driveded>
- Face to face Classroom (30 hours): based on a minimum class size of 16.
- Online Classroom alternative includes manual & DVD's imbedded within the course
- Behind the Wheel (12 hours): (6) hours of BTW and (6) hours of Observation
- An additional \$50 will be charged if a student fails to keep a BTW appointment.
- Student completion certificates will be electronically submitted to the DMV upon completion of classroom and behind-the-wheel instruction.

**Southwest Tech furnishes:**

1. Instructor
2. Car, Signage and Insurance
3. Textbook: Drive Right 11<sup>th</sup> Edition
4. Wisconsin State Permit Test for all face-to-face classes and permit application
5. Coordination and scheduling assistance with high schools

**High School furnishes:**

1. Classroom
2. Classroom teaching equipment
3. Student roster of eligible students

**Southwest Tech Contacts**

Annette L. Biggin, Driver Education Mgr. 1800 Bronson Blvd. Fennimore, WI 53809 (608) 822-2466(W) or (608) 734-3317(H) (608) 391-0247(cell) <a href="mailto:abiggin@swtc.edu">abiggin@swtc.edu</a>	Kris Wubben, Criminal Justice Supervisor 1800 Bronson Blvd. Fennimore, WI 53809 (608) 822-2706 <a href="mailto:kwubben@swtc.edu">kwubben@swtc.edu</a>
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**DODGEVILLE HIGH SCHOOL DRIVER EDUCATION -SUMMER 2018**

*This is a joint program offered by Southwest Tech and Dodgeville High School*

**DATE:** March 19, 2018  
**TO:** Parents of students eligible for Driver Education  
**FROM:** Clem Gillitzer, Driver Education Instructor  
**RE:** Summer 2018 Driver Education Program

**There will be two sessions of Driver Education meeting this summer at the High School**

**Monday, June 11<sup>th</sup> – Friday, June 29<sup>th</sup>**

**8:00am – 10:00am**

**OR**

**10:00am - Noon**

Please read through and follow these directions if you are interested in enrolling your son/daughter in this year's class:

- ☛ *All* registrations and payments are to be completed *prior* to the first day of class via our website:

<https://www.swtc.edu/drivered>

- ☛ Students who are not registered and paid *prior* to the first day of class will *not* be allowed to attend.

**Driver Education Program Requirements and Information**

- ☛ *Online* payment of the **\$106.00** driver education fee *prior* to the first day of class.
- ☛ Thirty hours of classroom instruction. *Attendance is mandatory for the entire 15 days and 30 hours of instruction.*
- ☛ Six hours of behind-the-wheel instruction and six hours of observation.
- ☛ **\$50.00** is charged for any missed driving lessons.
- ☛ Driving instruction must begin after the behind-the-wheel fee of **\$320.00** is paid and *within 60 days of the issuing date* on the permit.
- ☛ *Permit applications will be distributed to students by Mr. Gillitzer after payment of behind-the-wheel fee.*
- ☛ Mr. Gillitzer will schedule driving lessons for all eligible students.
- ☛ **COMPLETION CERTIFICATES** will be electronically submitted to the DMV once students are completed with both classroom and behind-the-wheel phases of Driver Education.

If none of these dates or times are convenient for you, there is an on-line course available that meets the classroom state requirements. The fee for the class is **\$115.15** with an additional fee of **\$320.00** for behind-the-wheel instruction. Please contact Mrs. Biggin for more information.

Annette L. Biggin, Driver and Motorcycle Education Manager  
[abiggin@swtc.edu](mailto:abiggin@swtc.edu)  
800-362-3322, x2466  
608-391-0247(cell)  
608-734-3317(H)

Clem Gillitzer, Instructor  
[cgillitzer@swtc.edu](mailto:cgillitzer@swtc.edu)

608-797-7519



## Dodgeville Permit Information



- 🔊 Students must be 15.5 years of age to get a permit.
- 🔊 The written permit test will be administered by Mr. Gillitzer at the end of the 3 week class period for those students wishing to take it at that time. Students not wanting to take it at that time will have to take it at the DMV.
- 🔊 All students are required to register and pay \$320.00 for the behind-the-wheel instruction via our website prior to receiving their permit application from Mr. Gillitzer
  - ✓ To Register: <https://www.swtc.edu/drivered>
- 🔊 Mr. Gillitzer will contact the student to make arrangements to deliver the permit application once registration and payment is completed.
- 🔊 Students need to take the following information to the DMV to get their permit:
  - ✓ The **signed** permit application.
  - ✓ A certified copy of your birth certificate and your social security card.
- 🔊 A parent/guardian must accompany you and have their signature notarized on the permit application at the DMV.
- 🔊 Pass the knowledge and highway signs test (if not taken and passed in the classroom) and vision screening.
- 🔊 Pay the applicable permit fee to the DMV by cash or check (payable to: Registration Fee Trust)
- 🔊 Students need to contact Mr. Gillitzer within 60 days of receiving your permit to schedule your driving lessons.

Mr. Gillitzer  
608.797.7519  
[cgillitzer@swtc.edu](mailto:cgillitzer@swtc.edu)

## Dodgeville Behind-the-Wheel (BTW) Information

- 🔊 Students meet at Dodgeville High School for lessons.
- 🔊 Students are required to drive (6) hours and observe (6) hours with an instructor.
- 🔊 Students drive with another student based upon age and availability.
- 🔊 Students need to bring their permit to each driving lesson.
- 🔊 No flip-flops, sandals, open-toes or heels are allowed while driving.
- 🔊 Lessons are scheduled after school, weekends and/or during holidays.
- 🔊 Students will be contacted by Mr. Gillitzer if lessons are cancelled due to bad weather, school closings or conflicts with your driving partner.
- 🔊 Students are to contact Mr. Gillitzer if they forget when lessons are scheduled or they need to change or cancel a scheduled lesson.

## Lesson Cancellations

- 🔊 A \$50 cancellation fee will be assessed to students who fail to contact Mr. Gillitzer at least (24) hours in advance of their scheduled lesson to cancel or fail to show up for their scheduled lesson.